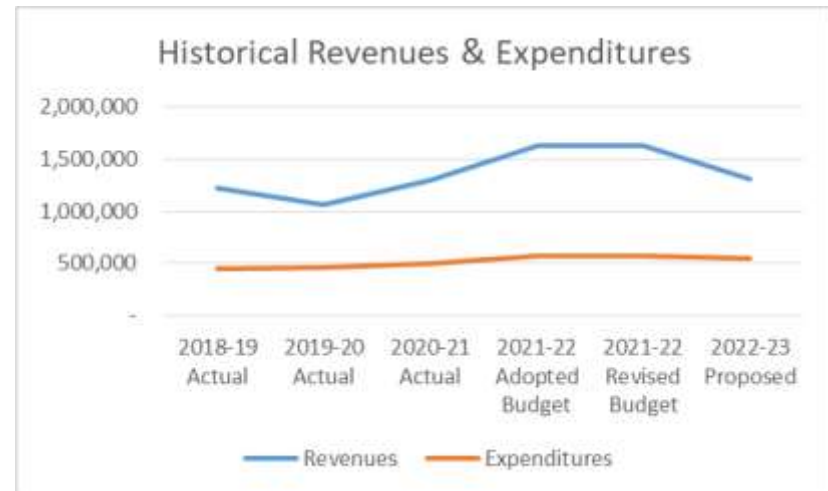
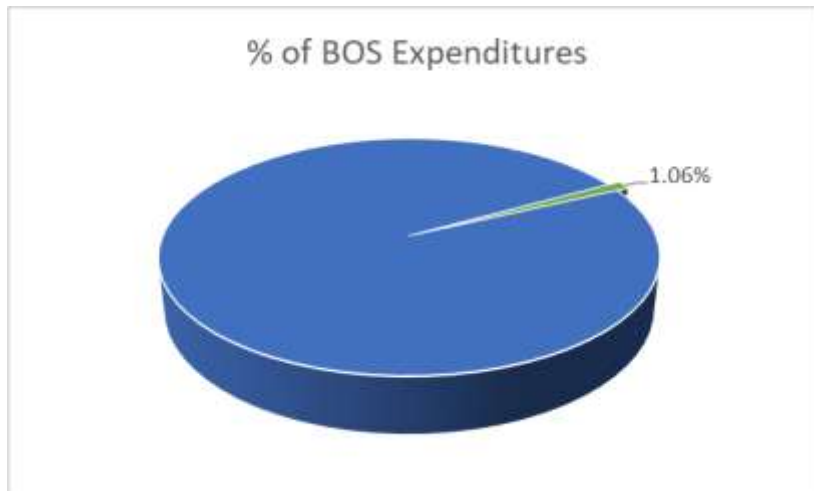


## Building Control

The primary function of the Building Department is to enforce the State Building Codes, I.R.C., I.B.C., I.P.C., I.M.C., N.E.C., I.E.C.C. and ICC/ A117.1-2009 along with their respective supplements adopted by the State of Connecticut

Continued heavy workload relative to inspections for the large mixed-use projects, including the Corbin District, The Commons at Darien (Federal Realty), and likely to begin in 2022, the redevelopment of the Noroton Heights Shopping Center. Inspections are also occurring frequently at Ox Ridge School as well. BMW of Darien may also start their project in 2022 to add onto their existing building and construct a new detached car wash building.

The Building Department continues to use technology to improve access for the general public, and to assist inspectors both in the field and in the office.



[Click here to explore historical and proposed revenues for this department](#)

[Click here to explore historical and proposed expenditures for this department](#)

### Accomplishments 2020-2021

- Continue to scan plans and permits, allowing for easier/improved access by staff and the general public.

## Building Control

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### Objectives 2022-2023

- Continue to transition to online permitting and review by inspectors.
- Conversion of CityView software to OpenGov software,
- used by multiple Departments (fall 2021)

### Five Year Outlook

- To complete our software upgrades and provide the full online permitting process.
- Continue to maintain our high level of service for both residential and the continuing increase of commercial projects.

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|                    | 2018-19<br>Actual | 2019-20<br>Actual | 2020-21<br>Actual | 2021-22<br>Adopted<br>Budget | 2021-22<br>Revised<br>Budget | 2022-23<br>Proposed |
|--------------------|-------------------|-------------------|-------------------|------------------------------|------------------------------|---------------------|
| <b>Revenues</b>    |                   |                   |                   |                              |                              |                     |
| Licenses & Permits | 1,222,135         | 1,063,433         | 1,289,616         | 1,624,704                    | 1,624,704                    | 1,302,704           |
| <b>Total</b>       | <b>1,222,135</b>  | <b>1,063,433</b>  | <b>1,289,616</b>  | <b>1,624,704</b>             | <b>1,624,704</b>             | <b>1,302,704</b>    |

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|                        | 2018-19<br>Actual | 2019-20<br>Actual | 2020-21<br>Actual | 2021-22<br>Adopted<br>Budget | 2021-22<br>Revised<br>Budget | 2022-23<br>Proposed |
|------------------------|-------------------|-------------------|-------------------|------------------------------|------------------------------|---------------------|
| <b>Expenditures</b>    |                   |                   |                   |                              |                              |                     |
| Personnel              | 429,199           | 442,997           | 487,566           | 534,581                      | 534,581                      | 501,953             |
| Contractual Services   | 9,690             | 7,429             | 7,256             | 27,693                       | 27,693                       | 29,567              |
| Materials & Supplies   | 7,937             | 7,033             | 6,396             | 10,050                       | 10,050                       | 9,950               |
| Equipment & Facilities | 2,659             | 2,659             | 2,696             | 2,500                        | 2,500                        | -                   |
| <b>Total</b>           | <b>449,485</b>    | <b>460,118</b>    | <b>503,914</b>    | <b>574,824</b>               | <b>574,824</b>               | <b>541,470</b>      |

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## Building Control

|                             | 2018-2019                 |              | 2019-2020                 |              | 2020-2021                 |              | 2021-2022                 |              | 2022-2023<br>Proposed     |              |
|-----------------------------|---------------------------|--------------|---------------------------|--------------|---------------------------|--------------|---------------------------|--------------|---------------------------|--------------|
| <b>Staffing</b>             | <i># of<br/>positions</i> | <i>FTE's</i> | <i># of<br/>positions</i> | <i>FTE's</i> | <i># of<br/>positions</i> | <i>FTE's</i> | <i># of<br/>positions</i> | <i>FTE's</i> | <i># of<br/>positions</i> | <i>FTE's</i> |
| Building Official           | 1                         | 1.00         | 1                         | 1.00         | 1                         | 1.00         | 1                         | 1.00         | 1                         | 1.00         |
| Assistant Building Official | 1                         | 1.00         | 1                         | 1.00         | 1                         | 1.00         | 1                         | 1.00         | 1                         | 1.00         |
| Professional/Technical      | 1                         | 1.00         | 1                         | 1.00         | 1                         | 1.00         | 2                         | 2.00         | 2                         | 2.00         |
| Administrative/clerical     | 2                         | 2.00         | 2                         | 2.00         | 2                         | 2.00         | 2                         | 2.00         | 2                         | 2.00         |
| Part Time                   | 2                         | 0.80         | 2                         | 0.80         | 2                         | 0.80         | 0                         | 0.00         | 0                         | 0.00         |
| <b>Total</b>                | <b>7</b>                  | <b>5.80</b>  | <b>7</b>                  | <b>5.80</b>  | <b>7</b>                  | <b>5.80</b>  | <b>6</b>                  | <b>6.00</b>  | <b>6</b>                  | <b>6.00</b>  |

Estimate of total personnel costs based on FY2023 wages and benefits package. Medical and dental expenses are allocated based on number of benefit eligible positions. Only salaries are budgeted in the department. All other personnel costs are budgeted in Employee Benefits.

|                  |                  |
|------------------|------------------|
| Base Wages       | 495,664          |
| Medical & Dental | 135,941          |
| FICA             | 37,918           |
| Other            | 2,505            |
| Retirement       | 41,304           |
| Total            | <u>\$713,333</u> |

## Building Control

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| <b>Performance Measures</b>                    | <b>Actual<br/>2017-2018</b> | <b>Actual<br/>2018-2019</b> | <b>Actual<br/>2019-2020</b> | <b>Actual<br/>2020-2021</b> | <b>Projected<br/>2021-2022</b> | <b>Projected<br/>2022-2023</b> |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| Building permits                               | 730                         | 853                         | 625                         | 893                         | 736                            | 850                            |
| Electrical permits                             | 186                         | 182                         | 563                         | 696                         | 310                            | 600                            |
| Plumbing permits                               | 11                          | 15                          | 277                         | 357                         | 96                             | 350                            |
| HVAC permits                                   | 479                         | 460                         | 660                         | 752                         | 533                            | 750                            |
| Fair permits                                   | 5                           | 5                           | 2                           | 0                           | 4                              | 4                              |
| Target permit turnaround time (business days)  | 7                           | 10                          | 10                          | 7                           | 10                             | 8                              |
| % of permits meeting turnaround time target    | 92%                         | 90%                         | 95%                         | 95%                         | 95%                            | 95%                            |
| Inspections completed within 3 days of request | 95%                         | 95%                         | 98%                         | 99%                         | 95%                            | 99%                            |